

## VACANCY

### Senior Fashion Product Assessor

<b>Department:</b>	Warehouse
<b>Reports to:</b>	Stock Processing Supervisor
<b>Direct Reports:</b>	None
<b>Designation:</b>	None Post Holder, Permanent (6)
<b>Salary:</b>	£8.10 per hour
<b>Hours:</b>	40 hours per week – Monday to Friday 8:30am – 5pm with overtime during busy periods
<b>Benefits / Equipment:</b>	Lanyard Annually 28 days holiday inc. Bank Holidays (224hours) Access to Newlife Pension Scheme Staff discount, following 12 weeks service Access to Childcare Voucher Scheme Health Cash Plan at level 1, post probation

#### **About Newlife:**

Newlife's mission is to save and the change the lives of disabled and terminally ill children, across the UK.

We have over 25 years of success and we continue to help these children and their families, by funding:

- Free national Nurse manned helpline
- Specialist equipment grants
- Emergency equipment loans
- Child health research
- Action to campaign for change
- A 'training into work' opportunity for disabled adults
- Environmental protection

You can find out more about Newlife the Charity for Disabled Children by visiting our website: [www.newlifecharity.co.uk](http://www.newlifecharity.co.uk)

#### **Post Summary:**

This post has the responsibility for the evaluation and pricing of all stock, giving support with multi and off season stock as well as stock selection for the Fashion Product Assessor department and the involvement in special operation tasks as required.

If you feel you have the essential (must have) requirements and can also demonstrate a significant number of points from the desired (could have) requirements shown, please apply.

## Essential Requirements:

- Basic but good numeracy and literacy skills
- Excellent communication skills and an ability to communicate at all levels
- Successful applicants should have an awareness of current trends in areas relevant to the business such as fashion and housewares.
- Possess an ability to assess items for saleability
- Possess an excellent appreciation of market values in relation to fashion and housewares
- Ability to work quickly and efficiently
- Ability to work on own initiative or as part of a team
- Carry out lifting in line with manual handling training
- Move roll cages and other equipment in line with health and safety training
- Ability to complete overtime where required

## Desirable Requirements:

- Previous warehouse experience or experience in a similar processing environment, although this is not essential to the role.
- A background that can provide skills relevant to this role, e.g. experience working in retail or a qualification related to fashion may be an advantage for this position.

## Primary Responsibilities:

In respect of Newlife you will have responsibility for:

- Evaluating and pricing all stock for Newlife stores
- Supporting the Senior Stock Evaluation Assistant / Stock Liaison Supervisor in organising multi stock
- Supporting the Senior Stock Evaluation Assistant / Stock Liaison Supervisor in managing off season stock

## Additional Responsibilities / Expectations:

- Work in accordance with all internal policies and procedures.
- Adhere to all Health and Safety policies and procedures and use all equipment in a safe and appropriate manner.
- Always compassionate and deserving of trust.
- Willingness to train and develop as required.
- Willingness to commit to our policies around equality and diversity.
- The commitment to be part of the culture of what makes Newlife different and successful.
- Ability to build good appropriate relationships with people at all levels while maintaining confidentiality and respect of your colleagues.
- Any other duties as required from time to time.

## Notes:

All offers of employment will be made subject to satisfactory references being received.

All Newlife roles are subject to a 6 months probationary period.

## Our Values:

- Always compassionate and deserving of trust - in all we do.
- Making things happen - for those we serve.
- Leading in our field - to make things better.
- People at our heart - every day.

## Interested?

Find out more about Newlife by visiting [www.newlifecharity.co.uk](http://www.newlifecharity.co.uk) and [www.newlifestores.co.uk/landing/](http://www.newlifestores.co.uk/landing/) or see what current employees say by visiting [www.newlifecharity.co.uk/docs/about/employment.shtml](http://www.newlifecharity.co.uk/docs/about/employment.shtml)

## To apply:

Submit a Newlife Application Form which is available from our website, by calling The People Team (01543 431495) or by visiting the SuperStore in Cannock, via online submission, by email to [peopleteam@newlifecharity.co.uk](mailto:peopleteam@newlifecharity.co.uk) or by post to Newlife Centre, Hemlock Way, Cannock, Staffs, WS11 7GF. Alternatively you can send us your CV.

If you have any problems with completing the application form or would like further information please email or call the People Team.

Newlife the Charity for Disabled Children is an Equal Opportunities Employer and a Disability Confident Employer.

**Other Info:**

Newlife the Charity for Disabled Children - Registered Charity Number: 1170125 in England & Wales

